

Our expectations

- ✓ Remember we're here to **HAVE FUN**
 - ✓ So don't worry and be happy
 - ✓ Use our tools but don't BE A TOOL
- ✓ no words in anger, be nice, tolerant & treat each other with respect
 - ✓ make visitors & new members feel welcome
 - ✓ be helpful in and outside the shed
 - ✓ bring solutions, not problems
 - ✓ share your knowledge, skills and experience
- ✓ if you are feeling unwell or depressed, tell someone
 - ✓ no smoking
- ✓ no illicit drugs or alcohol, so if affected stay home
 - ✓ be safe, act safely & look out for each other
- ✓ no fewer than two people in shed when in workshop
- ✓ wash your cutlery, crockery & clean-up kitchen spills
 - ✓ wipe down basins in bathrooms after use
- ✓ report any hazards, accidents, injuries, incidents or near misses
 - ✓ no tool or machine use without instruction / authorisation
 - ✓ closed shoes and safety glasses must be worn in workshops
 - ✓ other PEP to be used as per machine instructions
 - ✓ if you don't know how to do something, please ask for help
- ✓ use a job sheet for EVERY project, so cost can be agreed before starting
- ✓ if you use a tool, hardware or accessory, put it back where you found it
 - ✓ if you make a mess, clean it up
 - ✓ clear off work benches at the end of the day
 - ✓ label projects / work pieces & put them away for next time
 - ✓ if something breaks or appears faulty, tell someone
- ✓ if we're running low on something, order it, don't wait 'till we run out
- ✓ \$1 /day for tea/coffee; \$1 ea. for cans & bottled water; \$1 for bread run
 - ✓ if you need reimbursement for something, provide a receipt
 - ✓ no parking outside of shops